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Telford & Wrekin
Co-operative Council

Protect, care and invest
to create a better borough

Borough of Telford and Wrekin

Cabinet

Thursday, 14 July 2022

10.00 am

Telford Room, Third Floor, Addenbrooke House, Ironmasters Way,
Telford, TF3 4NT

Democratic Services:	Jayne Clarke / Kieran Robinson	01952 383205 / 382061
Media Enquiries:	Corporate Communications	01952 382406
Lead Officer:	David Sidaway, Chief Executive	01952 380130

Cabinet Members

Councillor S Davies	Leader of the Council
Councillor R A Overton	Deputy Leader and Cabinet Member for Housing, Enforcement and Transport
Councillor A J Burford	Cabinet Member for Adult Social Care and Health, Integration and Transformation
Councillor E M Callear	Cabinet Member for Visitor Economy, Employment and Skills
Councillor L D Carter	Cabinet Member for Neighbourhood Services, Regeneration and the High Street
Councillor R C Evans	Cabinet Member for Finance, Governance and Customer Services
Councillor C Healy	Cabinet Member for Climate Change, Green Spaces, Natural and Historic Environment and Cultural Services
Councillor K Middleton	Cabinet Member for Leisure, Public Health and Well-Being, Equalities and Partnerships
Councillor S A W Reynolds	Cabinet Member for Children, Young People, and Families

Councillor P Watling

Cabinet Member for Stronger and Safer Communities

Invitees

Councillor A J Eade

Conservative

Councillor W L Tomlinson

Liberal Democrat

Agenda

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10.0 Representation on Outside Bodies
Cllr Rae Evans

(3 - 16)



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Cabinet
14 July 2022
Representation on Outside Bodies 2022-2023

Cabinet Member:	Cllr Rae Evans - Cabinet Member: Finance, Governance and Customer Services
Lead Director:	Anthea Lowe - Director: Policy & Governance
Service Area:	Governance & Legal Services
Report Author:	Kieran Robinson - Senior Democracy Officer (Scrutiny)
Officer Contact Details:	Tel: 01952 382061 Email: Kieran.Robinson@telford.gov.uk
Wards Affected:	Not applicable
Key Decision:	No
Forward Plan:	Not Applicable
Report considered by:	None

1.0 Recommendations for decision/noting:

1.1 It is recommended that Cabinet:-

1.1.1 Notes the outside bodies to which the Council historically has nominated to, as set out in **Appendix 1** of this report; and

1.1.2 Delegates authority to the Monitoring Officer in consultation with the Cabinet Member: Finance, Governance and Customer Services to consider which bodies to nominate to and which Councillor is nominated.

2.0 Purpose of Report

2.1 The purpose of this report is to seek approval from Cabinet for the delegation of authority to approve nominations to Outside Bodies as set out in **Appendix 1** attached.

3.0 Background

3.1 The nominations to represent the Council on Outside Bodies dealt with in this report are those which are appointed on an annual basis. There are a number of organisations

which are independent from the Council, but have an impact on its service areas. In order that the Council can maintain effective partnerships with a number of these organisations, the Council nominates representatives to sit on the various committees and forums that are responsible for them. These representatives are usually elected councillors.

- 3.2 A review of outside bodies has been carried out to assess the needs of the Council and partner organisations in terms of representation and representatives. Partners have been engaged by email and phone to ascertain their needs and review representative attendance in the past year to ensure that we are meeting those needs as an organisation. The reviewed list of outside bodies for which appointments are required is shown at Appendix A.
- 3.3 Members are reminded that only the named representative or holder of the nominated Cabinet position should attend meetings of Outside Bodies.
- 3.4 Cabinet is asked to authorise the Monitoring Officer to make changes to appointments in consultation with the Cabinet Member: Finance, Governance and Customer Services. This delegation avoids the necessity to refer each nomination to Cabinet.

4.0 Summary of main proposals

- 4.1 To delegate authority to review outside bodies nominated to and the authority to appoint Council representatives to outside bodies where required.

5.0 Alternative Options

- 5.1 None.

6.0 Key Risks

- 6.1 None identified.

7.0 Council Priorities

- 7.1 Bodies variously relate to one or more of the Council's five priorities with all five areas represented across the bodies nominated to.

8.0 Financial Implications

- 8.1 Not applicable.

9.0 Legal and HR Implications

- 9.1 Appointments to sit on outside bodies are made in accordance with the Local Government Act 1972 and the Local Government Act 2000.
- 9.2 Representatives appointed to serve on an outside body may be expected to act as a trustee and their conduct may be regulated by the Trustee Act 1925 / 2000, if applicable and relevant Charity Law. Appointed representatives will therefore need to consider

whether their appointment(s) could lead to a conflict of interest with their membership of the Council and its committees; and, whether to update their information on the Council's Register of Interests.

10.0 Ward Implications

10.1 There are no specific ward implications.

11.0 Health, Social and Economic Implications

11.1 None anticipated.

12.0 Equality and Diversity Implications

12.1 There are no identified equality or diversity implications for this report.

13.0 Climate Change and Environmental Implications

13.1 Not applicable.

14.0 Background Papers

None.

15.0 Appendices

A Review of Outside Bodies 2022-2023

16.0 Report Sign Off

Signed off by	Date sent	Date signed off	Initials
Legal	29.06.22	30.06.22	RP

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REPRESENTATION ON OUTSIDE BODIES 2022-2023 – REVIEW

Appendix A

Organisation	Body type	Term	Details	Cabinet member	Other member(s)
Age UK Shropshire, Telford & Wrekin	Shropshire	3 years	Meets twice a year There is no statutory <i>requirement</i> for a Council member to be appointed to Age UK		1 Councillor
Anstice Community Trust	Companies Limited by Guarantee/ Trusts/ Charities, etc.	Open ended membership	Meetings are quarterly		1 Ward Councillor

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Association for Public Service Excellence (APSE)	National/ Regional	Annual			1 Councillor 1 Director
Association of Councillors – English Region Branch	National/ Regional	Annual	One of 3 Reps should also represent the NAC. Meet as a steering group every two months.		3 Councillors <i>(one of which <u>must</u> be the representative to the National Association)</i>
Energize STW	Shropshire		Requested to attend as observer only.		1 Councillor or Senior Officer
English Severn & Wye Regional Flood & Coastal Committee	National/ Regional	5 Years	Meetings are held quarterly between 10.00am – 1:00pm.	Cabinet Member: Transport, Roads and Broadband	
Granville Country Park (Local Nature Reserve) Management Committee	Telford & Wrekin	Annual	Meets as a steering group every two months.		1 Councillor
ICP	National/ Regional		Leader is Co-Chair along with the Leader of Shropshire Council. Can be delegated to relevant Cabinet member.		
ICB	National/ Regional		Chief Executive sits on Board. Leader invited but no voting rights. Can be delegated to relevant Cabinet member.		

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Ironbridge Gorge World Heritage Site Steering Group	Telford & Wrekin	Annual			1 Ward Councillor 1 Councillor
Ironbridge Gorge Museum Trust	Companies Limited by Guarantee/ Trusts/ Charities, etc.	Annual	Not a formal appointment, invited to attend Bi Annual Members Meeting Only		1 Councillor
Joint Adoption Panel	Telford & Wrekin	3 years		Cabinet Member for Children, Young People, and Families	
Trust Credit Union	Shropshire	3 years	Must be a fit and proper person with the skills and ability to run a credit union. There is an application form. Meetings held monthly on the third Wednesday of every month between 5 and 7pm. Will also need to undertake training for the first year amounting to half a day per month.		1 Councillor
Lawley Village Steering Group	Telford & Wrekin	Annual / Rolling Term	Second Wednesday of the month 2pm	Cabinet Member: Communities, Housing and Enforcement And the Director: Housing, Employment & Infrastructure	

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Local Access Forum	Telford & Wrekin	2 years	Terms of Reference provides for the appointment of “1-3 Councillors and Parish Councillors”. Quarterly meetings on Wednesday afternoon at Wrekin College.		1 to 3 Councillors and Parish Councillors [Traditionally appoints 2 Borough Councillors]
Local Government Association – General Assembly	National/ Regional	Annual	Representation based upon population bands 150,001-200,000 = 4 representatives. Does not have to be politically balanced but LGA encourages authorities entitled to 3 or 4 representatives to allocate one of these positions to Minority Group Leaders		4 Councillors
Local Government Association – World Heritage Sites Special Interest Group	National/ Regional	Annual	Three events a year and an AGM		1 + Sub
Madeley United Charities of Shropshire	Companies Limited by Guarantee/ Trusts/ Charities, etc.	Annual			1 Councillor (Ward Councillor or with good knowledge of Madeley)
Meeting Point Trust	Companies Limited by Guarantee/ Trusts/ Charities, etc.	Annual	The Board meetings are held 6 times per year.		1 Councillor (This has been reduced from 3 since the last nominations in 2021)

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National Association of Councillors	National/Regional	Annual	Conference/ training weekends 6 times a year. General management meetings 4 times a year.		1 Councillor (Must be one of the reps on the English Region Branch)
Oakengates Leisure Centre Joint/Community Use Management Committee	Telford & Wrekin	4 years	Meets a minimum of 3 times a year, early evening for approx. 1/1.30 minutes		1 Councillor Requested local ward member or Leisure Cabinet lead
Park Lane Centre <i>[Appointed as a Director, therefore continuity of appointment preferred]</i>	Companies Limited by Guarantee/Trusts / Charities, etc.	3 years	Wednesday evenings 5:15pm 4 meetings a year + AGM		1 Councillor
Safer Telford Partnership	Telford & Wrekin	Annual	Meetings normally held Mondays, quarterly, with some Task and Finish groups as/when required. 2 hour meeting.	Cabinet Member with relevant portfolio (eg Lead Member for Housing & Enforcement; Lead Member for Communities, Health & Well-being).	

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Severn Gorge Countryside Trust	Telford & Wrekin	4 years [appointed on a staggered basis to maintain continuity]	Meetings held in March, June, September and November. Last for approx. 2-3 hours at 6.30pm start.		3 Representatives (Doesn't have to be a Councillor)
Shropshire Association of Local Councils (SALC)	Shropshire	Annual	Invited to attend executive meetings in a non-voting capacity		1 Councillor
Shropshire Hills Area of Outstanding Natural Beauty	Shropshire	Annual	Meetings are held 3 times a year, with additional meetings held if required. Meetings are usually held on a Tuesday starting at 9.30am and are usually held in Craven Arms.		1 Councillor
Shropshire Pension Fund Committee [Continuity of representative preferred]	Shropshire	Annual	Meetings are held 4 times per year in July, September, December and March usually on a Friday starting at 10.00am meetings usually last 2-3 hours. In addition there may be some additional meetings and training.		2 Councillors 2 Councillors (substitutes)
Shropshire Playing Fields Association	Shropshire	Annual	4 meetings throughout the year Thursday afternoon at approximately 2pm-4pm		1 Councillor 1 Substitute
Shropshire, Telford & The Marches Strategic Rail Group		4 Years	Quarterly meeting, approx. 2-3 hours held in Shrewsbury	Cabinet Member: Transport, Roads and Broadband	

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Telford & The Wrekin Citizens Advice Bureau – Management Board	Telford & Wrekin	3 years	Four trustee board meetings per year Plus September AGM Meetings are hybrid and usually start at 5pm		2 Councillors
Telford & Wrekin Council for Voluntary Services Board of Trustees	Companies Limited by Guarantee/Trusts / Charities, etc	3 years	Meet 4 times per year (unless required). Held for no longer than 2 hours during the day.		1 Councillor
Telford & Wrekin Healthwatch	Telford & Wrekin	Annual			
Telford & Wrekin Home-Start Management Committee	Telford & Wrekin	Annual	Meetings take place every other month on a Tuesday at 7pm.		1 Councillor (Knowledge of children and families would be helpful but not essential)
Telford & Wrekin Local Admission Forum	Telford & Wrekin	Annual		Cabinet Member for Children, Young People, and Families	
Telford & Wrekin Standing Advisory Council for Religious Education (SACRE)	Telford & Wrekin	Annual			3 Councillors

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Telford Langley Academy Joint/ Community Use Management Committee	Telford & Wrekin	4 years	Meet a minimum of 3 times per year for approx. 1/1.30 hours.		1 Councillor Requested local ward member or Leisure Cabinet lead
Telford MIND Executive Committee	Telford & Wrekin	Annual	Meetings are held 7pm on the third Tuesday of the Month and last up to 90 minutes.		1 Councillor
Telford Park Academy Joint/ Community Use Management Committee	Telford & Wrekin	4 years	Meet a minimum of 3 times per year for approx. 1/1.30 hours [Hope to combine with Telford Langley and Oakengates]		1 Councillor Requested local ward member or Leisure Cabinet lead
Telford Sports & Recreation Trust (formerly Telford Trust)	Companies Limited by Guarantee/ Trusts/ Charities, etc	4 years	Meetings normally quarterly on Wednesdays at 5pm at Addenbrooke House.		4 Councillors
The Walker Trust	Companies Limited by Guarantee/ Trusts/ Charities, etc	4 years			1 Councillor with education background The Clerk to the Trust prefers continuity of representative

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West Mercia Police & Crime Panel	National/ Regional	Annual			2 Councillors Substitute
West Midlands Regional Employers Organisation	National/ Regional	Annual		Cabinet Member with Responsibility for HR	
World Heritage UK (WH:UK)	National/ Regional				
Wrekin Housing Group	Companies Limited by Guarantee/ Trusts/ Charities, etc	3 years			1 Councillor

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